

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

T 0300 123 1231
enquiries@ofsted.gov.uk
www.gov.uk/ofsted

Direct T 03000131388
Rupert.Tilley@ofsted.gov.uk



03 July 2017

Jennie Thomas
Kingfisher Drive
Princes Park
Walderslade
Chatham
Kent
ME5 7NX

Dear governors

Inspection of Kingfisher Community Primary School

I am writing on behalf of Her Majesty's Chief Inspector of Education, Children's Services and Skills (HMCI) to confirm that Kingfisher Community Primary School will be inspected, under section 5 of the Education Act 2005 (as amended). This full inspection will take place on 04 July 2017 to 05 July 2017.

I will be leading the inspection and will be accompanied by one inspector.

Inspectors always seek to meet those responsible for governance during inspection. This includes governors of maintained schools, proprietors, academy trustees and members of the school's local board. I would like to meet the chair of the governing body and as many governors as possible during the inspection and invite all governors to be present at the final feedback meeting. I have spoken to the headteacher about making these arrangements. In addition, I want to invite governors to contact me directly, either in person or by telephone, if there is anything about the school or the work of governors that you would like to discuss during the inspection.

As with the meetings between inspectors and pupils, parents and staff, any meetings with governors will take place without the headteacher or senior staff present, except the final feedback meeting.

Yours sincerely

Rosemary Addison

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

T 0300 123 1231
enquiries@ofsted.gov.uk
www.gov.uk/ofsted



03 July 2017

Dear parent or carer

Inspection of Kingfisher Community Primary School by Ofsted

We have just told your child's school that we will inspect it on 04 July 2017. The lead inspector will be Rosemary Addison. We are writing to you because we would like to know what you think about the school. Please take a few minutes to read the leaflet which came with this letter. It explains why we inspect schools, and what happens during an inspection.

Your views about the school are important to us

If you are a registered parent or carer of a pupil at the school (including pupils on sick leave or who are temporarily excluded), you can tell us your views about the school by completing Ofsted's online survey, Parent View, at: www.parentview.ofsted.gov.uk.

Parent View asks for your opinion on 12 aspects of your child's school, including the progress made by your child, the quality of teaching, how the school deals with bullying and poor behaviour. It also provides a free-text box for you to make additional comments, if you wish. The inspectors will use the online survey responses when inspecting your child's school. Written comments can also be sent to the school in a sealed envelope, marked confidential and addressed to the inspection team.

To register your views, you will need to provide your email address, which will be held securely. It will not be used for any purpose other than providing access to the online survey. Neither schools nor Ofsted will have access to any email addresses.

Please complete the online survey by **11am** on 04 July 2017 as this will give the inspection team more time to consider your views. However, we will consider all online responses that are completed during the inspection, although the free-text box facility will not be available after noon on 05 Jul 2017.

Speaking to an inspector

If you are unable to complete the online survey, it may be possible to speak to an inspector during the inspection, for instance at the start of the school day, or to pass on messages to the inspectors if you are unable to speak to them in person. Inspection administrators will be happy to make the necessary arrangements. If concerns are raised about child protection, we may have to pass the information we receive to social services or the police. You can contact the administrators on 03000131388. Inspectors will be pleased to receive your comments, but cannot deal with complaints about individual pupils or settle disputes between you and the school.

Thank you in advance for taking the time to complete the online survey.

Yours faithfully

Rupert Tilley

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

T 0300 123 1231
enquiries@ofsted.gov.uk
www.gov.uk/ofsted



As well as completing the survey, you can use Ofsted's online survey, Parent View, at any time during the school year to give Ofsted your opinion of your child's school. You can also use Parent View to see survey results for schools across England. Visit www.parentview.ofsted.gov.uk or look for the link on the main Ofsted website: www.gov.uk/government/organisations/ofsted

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

T 0300 123 4234
www.gov.uk/ofsted

Direct T 03000131388
Rupert.Tilley@ofsted.gov.uk



03 July 2017

Janey Denton
Kingfisher Community Primary School
Kingfisher Drive
Princes Park
Walderslade
Chatham
Kent
ME5 7NX

Dear Janey Denton

Inspection of Kingfisher Community Primary School on 04 July 2017 to 05 July 2017

Following our telephone call today, I am writing on behalf of Her Majesty's Chief Inspector of Education, Children's Services and Skills (HMCI) to confirm that Kingfisher Community Primary School will be inspected, under section 5 of the Education Act 2005 (as amended). This inspection will take place on 04 July 2017 to 05 July 2017.

This full inspection will be undertaken in accordance with the [school inspection handbook](#).

Your inspection will be led by Rosemary Addison, who will be accompanied during the inspection by one inspector. We regularly quality-assure a sample of our inspections and for this inspection you may be visited by an Her Majesty's Inspector (HMI) for one day or you may receive a phone call after the inspection from an HMI.

Please read and act upon the guidance in the link below immediately:

[School inspections](#)

This guidance will also inform you of the information and documents that inspectors will need to see before and during the inspection. You will need to submit some of this information through the provider portal which is available [here](#). We will send you your username and password for the portal separately.

We will also use the portal to send you documents relating to your inspection, including the draft inspection report.

I enclose a letter and leaflet to all registered parents (and carers) of registered pupils at the school, including those who are currently on sick leave or who have been temporarily excluded. The school is required to take all reasonable steps to distribute these to parents, under section 6 of the Education Act 2005. The letter advises parents of the date of the inspection, and invites them to give Ofsted their views about the school via Ofsted's online survey site, Parent View.

I also enclose a letter which we would like you to distribute to governors and the proprietor. The letter notifies the governors and proprietor of the inspection and informs them how to contribute their views to the inspection.

Seeking the views of staff and pupils

We would like to invite all registered pupils and all staff who work at the school to complete an online questionnaire. These questionnaires are confidential and complement evidence inspectors gather from talking to pupils and staff. Please find below links to the respective questionnaires for pupils and staff and wording for you to share. There may also be a final question that will not be seen by the inspection team, but that we ask to inform Ofsted's wider research. On the very rare occasion that schools are unable to access the questionnaires, the inspection team will ensure that the views of staff and pupils are gathered as part of the usual inspection activities.

Please note that the online pupil questionnaire facility will close on the first day of the inspection at 11am and the online staff questionnaire facility will close on second day of the inspection at 11am.

Recommended text to staff

Ofsted is inspecting your school and would welcome your contribution. You can do this by completing an online staff questionnaire at the following link:
questionnaire.ofsted.gov.uk/home/staff10032861

Your views are important to us and will help inspectors understand your experiences of the school and how well you support your pupils to ensure the best possible outcomes. The questionnaire will close at 11am on 05 July 2017 to give the inspector time to look at the results. The questionnaires work in Chrome, Firefox, Safari and Internet Explorer 11, and on mobiles and tablets, when you copy and paste the link into the browser.

We do not ask for your name unless, you are raising a child protection concern, and therefore all responses will remain anonymous.

Recommended text to pupils

Ofsted is inspecting your school and, would like to hear your views. You can do this by completing an online pupil questionnaire at the following link:
questionnaire.ofsted.gov.uk/home/pupil10032861

Your views are really important to us and, will help inspectors understand your experience of school. The questionnaire will close at 11am on 04 July 2017, to give the inspector time to look at the results. The questionnaires work in Chrome, Firefox, Safari and Internet Explorer 11, and on mobiles and tablets when you copy and paste the link into the browser.

We do not ask for your name, so you will not be identified from the responses you make.

I hope this letter answers your immediate questions about the inspection but if you have any further queries please do not hesitate to contact me.

Yours sincerely

Rupert Tilley

Inspection Support Administrator

School inspections

A guide for parents¹

This document applies to all maintained schools including special schools and pupil referral units. It also covers academies, city technology colleges, city colleges for the technology of the arts and some non-maintained special schools in England.

Age group: 0–19

Published: September 2016

Reference no: 160054

Contents

¹ 'Parents' refers to mothers, fathers and/or carers.

Why does Ofsted inspect schools?	3
Who inspects schools?	3
When do inspections happen and how long do they last?	3
What judgements do inspectors make?	3
What happens if Ofsted judges a school to be 'inadequate'?	4
Short inspections	5
How much notice do you give to a school before you inspect?	5
What happens during an inspection?	5
How can I make my views known?	6
Can I speak to the inspectors?	6
What happens after the inspection?	6
Where can further details be found about school inspections?	6
What happens if I have concerns about the inspection?	7
What happens if I have concerns about my child's school?	7

Why does Ofsted inspect schools?

We inspect schools to provide information to parents, to promote improvement and to hold schools to account for the public money they receive. School inspections are required by law. We provide an independent assessment of the quality and standards of education in schools, and check whether pupils are achieving as much as they can.

Who inspects schools?

Her Majesty's Inspectors and Ofsted Inspectors (who in most cases are serving school leaders who inspect for Ofsted for an agreed number of days each year) carry out the inspections. All inspectors have been trained to, and assessed against, Ofsted's standards.

When do inspections happen and how long do they last?

A school that was judged to be outstanding at its last inspection is exempt from routine inspection. We will not normally inspect exempt schools unless we have a concern about their performance. Ofsted will also carry out an annual assessment of an exempt school's performance (from the third year after the school's last inspection) to determine whether an inspection might be necessary. Exempt schools continue to be inspected as part of Ofsted's programme of surveys of curriculum subjects and aspects of the curriculum. Exemption from inspection does not apply to maintained nursery schools, special schools or pupil referral units.

A school judged to be good at its last inspection normally receives a short inspection (see section on 'short inspections' below).

A school judged as requires improvement at its last inspection will be subject to monitoring from inspectors to check its progress and is inspected within a period of around two years. If at that inspection it is still judged as requires improvement, there will be further monitoring, and another inspection will take place within a further two years. If at this inspection it is still not good, it is highly likely that it will be judged inadequate and deemed to require special measures.

A standard inspection usually lasts two days and the number of inspectors on the inspection team will vary according to the size and nature of the school.

What judgements do inspectors make?

Inspectors will make graded judgements on the following areas using the four-point scale:

- Effectiveness of leadership and management
- Quality of teaching, learning and assessment
- Personal development, behaviour and welfare

- Outcomes for children and learners.

Where applicable, inspectors will also make a graded judgement on the effectiveness of the early years or sixth form provision in the school.

We give schools an overall grade from 1 to 4:

- grade 1 (outstanding)
- grade 2 (good)
- grade 3 (requires improvement)
- grade 4 (inadequate).

The school must take all reasonable steps to make sure that parents of pupils at the school receive a copy of the report.

What happens if Ofsted judges a school to be inadequate?

If inspectors judge a school to be inadequate, it will be placed in one of the following two categories of concern.

- **Special measures** – This means the school is failing to provide its pupils with an acceptable standard of education, and is not showing the capacity to make the improvements needed.
- **Serious weaknesses** – This means that one or more of the key areas of the school's performance require significant improvement, but leaders and managers have demonstrated the capacity to improve.

A maintained school judged as inadequate and placed in a category of concern will be issued with an academy order by the Secretary of State for Education to require it to become a new sponsored academy.² Inspectors will not normally monitor the school unless there are concerns or there is a delay in the school becoming a sponsored academy.

For an academy that has been judged as inadequate and placed in a category of concern, inspectors will visit the academy to check on its progress until it can be removed from the category (unless it is re-brokered with a new sponsor to become a new sponsored academy). Ofsted will re-inspect an academy that has been judged as having serious weaknesses within 18 months of its last standard two-day

² Pupil Referral Units (PRUs) judged inadequate will also be issued with an academy order and will be required to become an alternative provision sponsored academy. Maintained nursery schools judged inadequate are not subject to academy orders and will be monitored in the same way as academies that have been judged inadequate (as per the next paragraph).

inspection, and re-inspect an academy judged to require special measures within two years of its last standard two-day inspection.

Short inspections

A school judged to be good³ at its last inspection normally receives a short one-day inspection approximately every three years. In primary schools with fewer than 600 pupils on roll, short inspections are conducted by one of Her Majesty's Inspectors (HMI). In all secondary schools and large primary schools (600 pupils or more on roll), short inspections will be led by an HMI accompanied by a team inspector. The purpose of a short inspection is to determine whether the school continues to provide a good standard of education⁴ and whether safeguarding is effective. If there is sufficient evidence of improved performance, and it is reasonable to believe that the school may be judged outstanding, we will carry out a standard two-day inspection instead, usually within 48 hours. Similarly, if HMI have insufficient evidence to satisfy themselves that the school remains good, or there are concerns, we will carry out a standard two-day inspection instead, usually within 48 hours.

Schools should inform parents of pupils at the school that the report of the short inspection has been published.

How much notice do you give to a school before you inspect?

Most schools receive notice of their inspection on the afternoon of the working day before the inspection begins. However, Ofsted can inspect any school without notice where this is judged to be appropriate.

What happens during an inspection?

Inspectors look at the school's self-evaluation and analyse the pupils' progress and attainment. They talk to the headteacher, governors, staff, and pupils, and consider your views as a parent. They spend most of their time observing a wide range of lessons and looking at the quality of teaching in the school, and its impact on learning and progress. They also look at the personal development, behaviour and welfare of pupils at the school, the promotion of spiritual, moral, social and cultural development; and how well the school is led and managed.

For information about the inspection of boarding or residential provision in schools, please refer to the guidance for schools on being inspected as a boarding or residential school: www.gov.uk/guidance/being-inspected-as-a-boarding-and-or-residential-school.

³ Or a maintained nursery school, special school or pupil referral unit judged to be good or outstanding.

⁴ Or whether the maintained nursery school, special school or pupil referral unit school continues to provide a good or outstanding standard of education.

How can I make my views known?

If you are the registered parent of a child at the school, the school will send you a letter notifying you of the dates of the inspection. This letter provides you with details and options for providing your views. Our survey site, Parent View, is the main source we use to gather parents' views about a school. Inspectors will use the views expressed on Parent View when inspecting your child's school.

Can I speak to the inspectors?

You may have the chance to speak to the inspectors during the inspection, for example at the start of the school day. The inspection administrators will be happy to pass on messages to the inspectors and may be able to arrange telephone conversations if you are unable to speak to them in person. Their contact details will be in the letter that tells you about the inspection. Please remember that inspectors cannot deal with complaints concerning individual pupils or settle disputes between you and the school.

What happens after the inspection?

The lead inspector reports her or his judgement to the headteacher and governors. The inspectors' findings are published in a report for the school, parents and the wider community. Inspection reports provide information about the effectiveness of the school's work and contain recommendations about what the school should do to improve further. Reports are published on our website: <http://reports.ofsted.gov.uk/>.

Where can further details be found about school inspections?

The 'Common inspection framework: education, skills and early years'⁵ sets out the principles that apply to inspection and the main judgements that inspectors make when conducting inspections.

The 'School inspection handbook'⁶ and 'School inspection handbook – section 8'⁷ set out the statutory basis for inspections, what schools can expect at inspections and provide guidance for inspectors on making their judgements.

⁵ 'Common inspection framework', Ofsted, June 2015;
www.gov.uk/government/publications/common-inspection-framework-education-skills-and-early-years-from-september-2015.

⁶ 'School inspection handbook', Ofsted, June 2015;
<https://www.gov.uk/government/publications/school-inspection-handbook-from-september-2015>.

⁷ 'School inspection handbook – section 8', Ofsted, June 2015;
<https://www.gov.uk/government/publications/handbook-for-short-monitoring-and-unannounced-behaviour-school-inspections>.

What happens if I have concerns about the inspection?

Complaints are rare, but we treat them very seriously. You can find out more on our website at www.gov.uk/government/organisations/ofsted/about/complaints-procedure, or by calling our helpline on 0300 123 4666.

If you need any more information about our work, please visit our website or call our helpline.

What happens if I have concerns about my child's school?

If you are concerned about your child's school, you should start by talking directly to the teachers or headteacher or, if necessary, the governing body or the local authority. If you are not satisfied with the responses you receive Ofsted may be able to help.

You can find out more on our website or by calling our helpline.

Helpline: 0300 123 4666

www.gov.uk/government/organisations/ofsted

The Office for Standards in Education, Children's Services and Skills (Ofsted) regulates and inspects to achieve excellence in the care of children and young people, and in education and skills for learners of all ages. It regulates and inspects childcare and children's social care, and inspects the Children and Family Court Advisory and Support Service (Cafcass), schools, colleges, initial teacher training, further education and skills, adult and community learning, and education and training in prisons and other secure establishments. It assesses council children's services, and inspects services for looked after children, safeguarding and child protection.

If you would like a copy of this document in a different format, such as large print or Braille, please telephone 0300 123 1231, or email enquiries@ofsted.gov.uk.

You may reuse this information (not including logos) free of charge in any format or medium, under the terms of the Open Government Licence. To view this licence, visit www.nationalarchives.gov.uk/doc/open-government-licence, write to the Information Policy Team, The National Archives, Kew, London TW9 4DU, or email: psi@nationalarchives.gsi.gov.uk.

This publication is available at www.gov.uk/government/organisations/ofsted.

Interested in our work? You can subscribe to our monthly newsletter for more information and updates: <http://eepurl.com/iTrDn>.

Piccadilly Gate
Store Street
Manchester
M1 2WD

T: 0300 123 1231
Textphone: 0161 618 8524
E: enquiries@ofsted.gov.uk
W: www.gov.uk/ofsted
No. 160054
© Crown copyright 2016